



Guidelines & Procedures

History

The Award was established by the Executive Board of IHSLA in 2005 to honor a member who has made outstanding professional contributions impacting IHSLA, their individual library, and/or the provision of health information, and is to be awarded for the first time at the 2006 Annual Meeting in April.

Award

The recipient receives the Ovation Award and a cash award of \$100 to be presented by the President at IHSLA's annual meeting. Additionally, a letter will be sent to the successful nominee's supervisor. The winner of the award will not be announced until the annual meeting. The award is not necessarily an "annual award" but an award of excellence.

Criteria

- 1.) Nominees must be a current IHSLA member.
- 2.) The award may be based upon, but not limited to, such activities as the following:
 - a.) distinguished service to the profession; outstanding participation in activities of professional associations; and notable publications, presentations and projects;
 - b.) dedicated leadership and vision in health sciences libraries including automation, technology, management, networking, education/service;
 - c.) active support of and participation in IHSLA;
 - d.) enhancement, expansion and interpretation of library service to the community, and/or strengthening of the library's role and positions in the community.
 - e.) development of innovative programs that have benefited IHSLA members.

- 3.) Self-nominations are welcomed. Nominations may be sent by co-workers, supervisors or other people outside the candidate's institution.
- 4.) Successful nominations will include a completed nomination form available on the IHSLA website, the CV/resume of the nominee with an official letter of nomination and a minimum of three supporting letters or emails. These communications should be from colleagues both from within and outside the candidate's institution.

Guidelines

1. Nominations can be made by current IHSLA members.
2. Nomination forms will be available on the IHSLA website.
3. All nominations must be received by the IHSLA President no later than December 15th.
4. The IHSLA Executive Board will comprise the Awards Committee with the President serving as Chair.
5. Established jury procedures shall be followed with regard to selection, notification and maintenance of records.
6. All nominations and supporting documentation are considered confidential.
7. The award shall be given at the annual IHSLA meeting by the President.
8. Re-nominations may occur.
9. Only one award will be made per year.
10. Award need not be given each year.
11. "OVATION" stands for

OUTSTANDING!

VIVACIOUS!

A CREDIT!

TOUCHSTONE!

INSPIRING!

OPEN!

NOTABLE!

Selection

Selection is made by the IHSLA Executive Board following pre-established criteria.

Notification

The winner will be notified at the IHSLA annual April meeting.

Expenses

IHSLA will assume cost of trophy and cash award. Treasurer will order trophy and issue check for \$100.00 to recipient.



Nomination Form

Name of Nominee:

Position:

Institution:

Address:

City, Zip:

Phone:

Fax:

Email:

Name of Nominator:

Position:

Institution:

Address:

City, Zip:

Phone:

Fax:

Email:

Checklist of Items to be included with the nomination form :

- Please include a letter stating why this person should be recognized. List the achievements and activities that this person has accomplished that most deserve this award.
- Include nominee's CV/resume.
- Include, with this application or separately, a minimum of 3 letters of support for this nomination, at least 2 not from the nominee's institution.
- Submit all papers to IHSLA President by December 15th.